

**PLUM BOROUGH SCHOOL DISTRICT  
900 ELICKER ROAD  
PLUM, PA 15239**

**AGENDA  
REGULAR VOTING MEETING**

**June 20, 2017  
Plum High School Library  
7:00PM**

The Plum Borough School District's mission is to educate children in a safe and engaging learning environment while developing creative problem-solvers, critical thinkers, and globally competitive citizens.

TO: Plum Borough Board of School Directors  
FROM: Dr. Timothy S. Glasspool, Superintendent  
DATE: Tuesday, June 20, 2017

- I. Call to Order/Pledge of Allegiance
- II. Roll Call
- III. Executive Session  
The Board met in Executive Session on June 6, June 12, and this evening, June 20, 2017 to discuss matters of student confidentiality, personnel, negotiations, litigation, and real estate.
- IV. Approval of Minutes  
Recommend approval of the following Meeting Minutes: May 30, 2017 Regular Board Meeting; and the June 6, 2017 Committee of the Whole.
- V. Student and School Features
  - a. Mr. Fran Sciullo & Mr. Nick Oto
    1. Highmark Foundation Grant Recipients – Holiday Park and Oblock Schools
  - b. Ms. Gina Herrington, Holiday Park Teacher
    1. Madilyn Shingle winner in the People's Choice Poster Contest
  - c. Head Coach Nick Oto - Track
    1. Maddie Monick – AAA WPIAL Qualifier, PIAA Qualifier – 100 Meter Hurdles
- VI. Citizens' Comments on Agenda Items
- VII. Citizens' Comments on Non-Agenda Items

## Agenda

### **VIII. Facilities Committee - Mr. Rich Zucco, Chair**

- a. Recommend approval to pay Regency Park Elementary School GOB Invoices, as attached.
- b. Recommend approval to pay the remaining GOB Invoices, as attached.
- c. Recommend approval to accept the agreement to purchase used equipment from Aramark, at the depreciated cost, contingent upon hiring a facilities company or facilities director, as attached.
- d. Recommend approval to award the lawn maintenance and sports field maintenance to Dojonovic Landscaping for the 2017-2018 school year, as attached.
- e. Recommend adopting Resolution affirming that the Greensburg Road Office Building and Lot 2R of the PBSB Bus Depot Plan Revised remains unused and unnecessary, and authorizing its sale pursuant to Section 707(3) of the Public School Code of 1949, as amended, 24 P.S. §7-707 (3) to BBSC Partners, LP for \$250,000, as presented.
- f. Recommend approval to enter into an agreement with ABM for Facilities Management effective July 1, 2017, as attached, subject to solicitor approval as to form.
- g. Mr. Zucco will make the report.

### **IX. Personnel Committee - Mr. Steve Schlauch, Chair**

- a. Recommend approval to accept the retirement of Donald R. Plaskon, Bus Driver, effective July 1, 2017.
- b. Recommend approval to accept the resignation of Travis Walton, Part-Time Help Desk Technician.

- c. Recommend approval to accept the resignation of Tras Watts, Help Desk Technician.
- d. Recommend approval to accept the resignation of Stacye Ficorili, Part-Time Custodian.
- e. Recommend approval to hire the following Transportation Substitutes at the contracted rate:
  - 1. Matthew Neff, Substitute Bus Driver
  - 2. Samantha Gamble, Substitute Bus Aide
- f. Recommend approval to hire the following Special Services Sponsors at the contracted rate for the 2017-2018 school year, as listed.

Special Service Activities (Sponsors)	Name
NHS Sponsor	Matt Magnusen
Junior High Ski Club (per trip, max. of 5 trips per year)	Ryan Silvis
Sophomore/Freshman Student Council	Lori Black-Trusky
Junior High Student Council	Jenna Romanelli
GLA Sponsor	Amy Martello
Assistant Band Director	Michael Buckstein
Assistant Band Director	Brandon Miller
Drill Team Sponsor	Ali Staniszewski
Colorguard Sponsor	Samantha Passarello and Christine Aley
Senior High Orchestra Director	Andrew Bronkaj
Junior High Band Director	Erin Marion
Elementary Spring Concert Band Director	Erin Marion
Elementary Spring Choral Concert Director	Chessa Crum
Elementary Spring Choral Concert Director	Kelly Wilson
Ele. Spring Orchestra Concert Director	Nick Vranesevic
Musical: Vocal Director	John DeLuce
Musical: Orchestra Director	Bethany Loy
Musical: Choreographer	Emily DeLuce

- g. Recommend approval of the following teachers for professional contracts, who have successfully completed three years of service, as listed.

Chessa Crum	Sarah Green
Tracey Heffron	Kristen Rowe
Kajsa Siewczak	Kristin Vetro
Nicholas Vranesevic	Allyson Whitmer

- h. Recommend approval to hire Dave Dziewulski and Missy Karkowsky for summer work at the contracted rate, not to exceed \$9,000.00, collectively.
- i. Recommend approval of a maternity leave for Sarah Litz, beginning on or about October 30, 2017 through March 4, 2018.
- j. Recommend approval, in accordance with the Family Medical Leave Act (FMLA), for an intermittent leave for the following individuals:
1. James Healy, retroactive to May 31, 2017 for a period not to exceed one year.
  2. Lisa Linn, retroactive to May 16, 2017 through December 31, 2017.
- k. Recommend approval to appoint John Zahorchak as Board Secretary for a four year term commencing on July 1, 2017 and ending on June 30, 2021 at a yearly stipend of \$4,800.
- l. Recommend approval to accept the salary adjustments for Cook Managers for the 2017-18 school year, as attached.
- m. Recommend rescinding the April 25, 2017 motion and its acceptance of a Collective Bargaining Agreement between the District and Teamsters Local Union No. 205; the bargaining unit declined to reconsider and ratify same.

**X.Education Committee – Mrs. Susan Caldwell, Chair**

- a. Recommend approval to accept the iMac lease agreement, as presented.
- b. Mrs. Caldwell will make the report.

**XI.Finance Committee – Mrs. Michelle Stepnick, Chair**

- a. Recommend approval of the Forbes Road Career and Technology Center Revenue Anticipation Note for the 2017-2018 school year.
- b. Recommend approval of the Treasurer’s Report and bill payments for May 2017, as presented.
- c. Recommend approval to accept the June Budget Transfers, as presented.
- d. Recommend approval to accept a donation of eight Google Chrome Books from Holiday Park PTA at a total cost of \$2,199.92.
- e. Recommend approval to accept the Highmark Foundation Building Sustainable & Lasting Changes Grants, as listed.

Recipient	Amount
Holiday Park Elementary School	\$4,800
Oblock Junior High School	\$4,500

- f. Recommend approval to accept a one-year renewal agreement with Premier Medical Associates for School Physician Services for July 1, 2017 to June 30, 2018.
- g. Recommend approval to accept the Final 2017-2018 General Fund 10 Budget, with anticipated revenue and anticipated expenditures totaling \$65,922,741, with the millage rate set at 20.243.

- h. Recommend approval of the following local tax resolutions necessary to support the 2017-18 General Fund Budget (Fund 10):
  - 1. Current Real Estate Tax Rate at 20.243 mils
  - 2. Per Capita Tax (Act 511 and School Code) at a total of \$10.00
  - 3. Earned Income Tax (EIT) at 1.0% (Shared equally w/ Plum Borough)
  - 4. Deed Transfer Tax at 1.0% (Shared equally w/ Plum Borough)
  - 5. Local Service Tax (LST) at \$5.00
- i. Recommend approval of the Homestead/Farmstead Exclusion Resolution (Act 1 of 2006) which results in a \$211.79 reduction in school real estate property taxes for 7,806 qualified applicants, as presented.
- j. Recommend approval of the following year-end Business Office functions:
  - 1. Facsimile signatures for signing General Fund, all GOB Funds, Student Activities Fund, Athletic Fund and Food Service/Cafeteria Fund checks.
  - 2. Authorize the Director of Business Affairs to invest school district funds.
  - 3. Authorize payments of utility and other discounted invoice pricing payments prior to the regular board voting meeting.
- k. Recommend authorizing Central Administration and District's Independent Auditors to make any necessary year-end budget transfers after June 30, 2017 for the 2016-17 fiscal year, as presented.
- l. Recommend approval to accept bids from the Arthur J. Gallagher & Co. to bind insurance coverage for the 2017-18 fiscal year, as presented.

m. Recommend approval to accept the following bids, as attached.

Bid Item	Vendor
Auditorium Microphones	Adorama
Banking Services	S & T Bank
Independent Audit & AFR	Maher Duessel

n. Mrs. Stepnick will make the report.

#### **XII. Policy Committee – Mrs. Vicky Roessler, Chair**

a. Mrs. Roessler will make the report.

#### **XIII. Safe and Supportive Schools Committee – Mrs. Vicky Roessler, Chair**

a. Recommend approval to accept the Memorandum of Understanding, as required by PDE, between the Plum Borough School District and the Plum Borough Police Department, as attached.

b. Mrs. Roessler will make the report.

#### **XIV. Transportation Committee – Mr. Jim Rogers, Chair**

a. Recommend approval to award the following bids, as listed.

Bid Item	Vendor
Tires	Mar Mac Tire Company Inc.
Parts (Split Bid)	Hill International Trucks and Wolfington Body Company Inc.
Replacement Buses	Wolfington Body Company Inc.

b. Recommend approval to provide shuttle bus service for Community Days, June 23 and 24, 2017.

c. Mr. Rogers will make the report.

**XV. Athletic Committee – Mrs. Michele Gallagher, Chair**

- a. Recommend approval to hire Hart Coleman, Head Boys' Varsity Basketball Coach, at the contracted amount, for the 2017-18 school year.
- b. Recommend approval to accept Russell Maxwell as the Senior High Volunteer Assistant Cross Country Coach for the 2017-18 school year.
- c. Recommend approval to accept Athletic Bids, as listed.

Vendor	Bid Amount
<i><b>Oblock</b></i>	
BSN	\$64.14
Century Sports	\$4,791.77
Gilman Gear	\$2,110.00
Henry Schein	\$63.54
Medco	\$341.03
Neff	\$235.00
Pyramid	\$805.71
Riddell	\$1,296.00
School Health	\$18.38
School Specialty	\$34.48
Triple Crown Sports	\$589.60
<i><b>PHS</b></i>	
BSN	\$4,561.71
Century Sports	\$11,280.63
Collins Sports	\$291.96
Everything Medical	\$410.14
Henry Schein	\$527.55
Medco	\$727.88
Neff	\$505.00
Pioneer Randustrial	\$1,966.89
Pyramid School Products	\$2,038.00
Riddell	\$6,748.00
School Health	\$162.50

US Logo Service	\$780.00
Triple Crown Sports	\$792.80
<b>Total</b>	<b>\$30,793.07</b>

d. Recommend approval to accept a donation of volunteer time from Schuchert Landscaping to move two soccer goals and a wooden storage shed from Pivik Elementary School to Plum High School to be used by the boys' and girls' soccer teams.

e. Mrs. Gallagher will make the report.

**XVI. Food Service and Nutrition Committee – Mr. Reginald Hickman, Chair**

a. Recommend approval to award the following bids, as listed.

Bid Item	Vendor
Milk	Turner's Dairy
Ice Cream	Hershey's Ice Cream

b. Mr. Hickman will make the report.

**XVII. Intergovernmental Committee – Mrs. Susan Caldwell, Chair**

a. Mrs. Caldwell will make the report.

**XVIII. Forbes Road Career and Technology Center - Mr. Jim Rogers, Representative**

a. Mr. Rogers will make the report.

**XIX. Eastern Area Schools - Mrs. Michele Gallagher, Representative**

a. Mrs. Gallagher will make the report.

**XX. Legislative Policy Council – Mrs. Michelle Stepnick, Representative**

a. Mrs. Stepnick will make the report.

**XXI. President's Report – Mr. Kevin Dowdell**

- a. Mr. Dowdell will make the report.

**XXII. Announcements**

- a. The Committee of the Whole Meeting is scheduled for Tuesday, July 11, 2017 at 6:00PM in the Plum High School Library.
- b. The July Voting Meeting is scheduled for Tuesday, July 25, 2017 at 7:00 PM in the Plum High School Library.

**XXIII. Adjournment**

- a. Motion to Adjourn